



OFFICE OF THE
IQAC, COORDINATOR
MAHATMA GANDHI COLLEGE, CHALANTAPARA

P.O: CHALANTAPARA, DIST: BONGAIGAON

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IQAC Meeting
Mahatma Gandhi College, Chalantapara
Dated: 30-11-2018
Venue: IQAC Room Time: 1:00 P.M

Agenda:

1. Taking chair of the President.
2. Explaining the purpose of the Meeting.
3. Discussion on the organizing Departmental Seminars
4. Discussion on Academic matter of the College

Signature of the Members Present:

1. Dr. Sheikh Fakhruddin Ali Ahmed

2. Mr. Raham Ali

3. Triluchan Mandal

4. Mahubor Rahman

5. Amin Tohidul Islam

6. Dr. Bandana Kalita

7. Ebadul Hussain

An executive meeting of IQAC of Mahatma Gandhi College, Chalantapara has been held at IQAC Room on 30-11-2018 under the Chairmanship of Dr. Sheikh Fakhruddin Ali Ahmed, Principal i/c and the following resolutions were opted in the meeting.

Resolution No. 1

The coordinator of IQAC read out the minutes of the last IQAC meeting and confirmed the resolutions unanimously.


Resolution No. 2

The IQAC Coordinator resolves to encourage the departments for organizing Departmental Seminars and Lecture Programmes.

Resolution No. 3

The meeting has resolved that the College needs to prepare Academic routine and lesson plans for the students of even semester within a week. So an intimation of Lesson Plan is to be given to all the HoD of the College.

At last the meeting was concluded on a positive note. The Chairman thanked all for their valuable suggestions and cooperation and ended the meeting with his valuable speech.


Co-Ordinator
IQAC
Mahatma Gandhi College
Chalantapara


Signature of the Chairperson
Principal i/c
Mahatma Gandhi College
Chalantapara



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IQAC Meeting
Mahatma Gandhi College, Chalantapara
Dated: 27-12-2018
Venue: IQAC Room Time: 1:00 P.M

Agenda:

1. Approval of the Minutes of the last IQAC meeting.
2. Regarding the Feedback from students.
3. Discussion on Separate Departmental Room.
4. Others

Signature of the present members:

1. Dr. Sheikh Fakharuddin Ali Ahmed

2. Mr. Raham Ali

3. Triluchan Mandal

4. Mahbubor Rahman

5. Amin Tohidul Islam

6. Dr. Bandana Kalita

7. Ebadul Hussain

Resolution No 1:

The Minutes of the last IQAC meeting were read out by the coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

Resolution No 2:

The meeting has resolved that the college needs to know the Feedback from the students of each semester and asked all the faculty members to help them to solve the problems as they have faced whenever they have needed.


Resolution No 3:

The IQAC of the college thinks on the necessity of separate Departmental Room for each department. Hence, the meeting has resolved that the authority of the college will discuss the matter with Governing Body of the college to prepare the separate Rooms for the departments immediately.

At last the Chairman delivered his valuable speech and bestowed vote of thanks to all the members of IQAC.



Co-Ordinator
IQAC
Mahatma Gandhi College
Chalantapara



Signature of the Chairperson
Principal i/c
Mahatma Gandhi College
Chalantapara