



OFFICE OF THE  
IQAC, COORDINATOR  
MAHATMA GANDHI COLLEGE, CHALANTAPARA

P.O: CHALANATPARA, DIST: BONGAIGAON  
PIN : 783388(ASSAM)

E-Mail: [iqacmgcollege1995@gmail.com](mailto:iqacmgcollege1995@gmail.com)

Contact: 9365258845/9394531083

**IQAC Meeting**  
**Mahatma Gandhi College, Chalantapara**  
**Dated: 27-01-2020**  
**Venue: IQAC Room Time: 2:00 P.M**

**Agenda:**

1. Approval of the Minutes of the last meeting.
2. Regarding the preparation of lesson plan for even semester.
3. Regarding separate Departmental Room.
4. Others

**Signature of the members present:**

1. Dr. Sheikh Fakharuddin Ali Ahmed

2. Mr. Raham Ali

3. Triluchan Mandal

4. Mahbubor Rahman

5. Amin Tohidul Islam

6. Dr. Bandana Kalita

7. Ebadul Hussain

A meeting of IQAC held on 20-01-2020, Saturday at 2:00 p.m in the IQAC Room under the Chairmanship of Dr. Sheikh Fakharuddin Ali Ahmed, principal i/c of the college to discuss the above agenda:

**Resolution No.1**

The minutes of the last IQAC meeting were read out by the coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.

**Resolution No.2**


The meeting has emphasized on the preparation of lesson plan for even semester. The meeting also resolved that all HoD should prepare the lesson for smooth running of the classes.

**Resolution No.3**

The IQAC of the College thinks of the need of separate Departmental Room for each department. Hence, the meeting has resolved that the authority of the college will discuss the matter with the Governing Body of the college to prepare the separate Departmental Rooms for each department immediately.

At last the Chairperson delivered his valuable speech and bestowed vote of thanks to all members of the IQAC.

  
Co-Ordinator  
- IQAC  
Mahatma Gandhi College  
Chalantapara

  
Signature of the Chairperson  
Principal i/c  
Mahatma Gandhi College  
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**IQAC Meeting**  
**Mahatma Gandhi College, Chalantapara**  
**Dated: 13-03-2020**  
**Venue: IQAC Room Time: 2:00 P.M**

**Agenda:**

1. Approval of the Minutes of the last meeting.
2. Discussion on the Departmental activities.
3. Others

**Signature of the members present:**

1. Dr. Sheikh Fakharuddin Ali Ahmed

2. Mr. Raham Ali

3. Triluchan Mandal

4. Mahbubor Rahman

Mahbubor Rahman,

5. Amin Tohidul Islam

6. Dr. Bandana Kalita

7. Ebadul Hussain

A meeting of IQAC held on 13-03-2020, Friday at 2:00 p.m in the IQAC Room under the Chairmanship of Dr. Sheikh Fakharuddin Ali Ahmed, principal i/c of the college to discuss the above agenda:

**Resolution No.1**

The minutes of the last IQAC meeting were read out by the coordinator and having found all the matters discussed recorded properly and the meeting confirmed them unanimously.

**Resolution No.2**

The meeting emphasized on the remedial measures to meet out the weakness of students and has resolved that each department should take special class for them.

At last the Chairperson delivered his valuable speech and bestowed vote of thanks to all the members of IQAC.

  
Co-Ordinator  
IQAC  
Mahatma Gandhi College  
Chalantapara

  
Signature of the Chairperson  
Principal i/c  
Mahatma Gandhi College  
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**IQAC Meeting**  
**Mahatma Gandhi College, Chalantapara**  
**Dated: 21-09-2020**  
**Venue: IQAC Room Time: 1:00 P.M**

**Agenda:**

1. Approval of the Minutes of the previous meeting.
2. Discussion on the reports submitted by HoDs.
3. Regarding contribute some amount of money from all the teaching and non teaching staff of the college to Chief Minister Care fund.
4. Others

**Signature of the members present:**

1. Dr. Sheikh Fakharuddin Ali Ahmed

2. Mr. Raham Ali

3. Triluchan Mandal

4. Mahbubor Rahman

5. Amin Tohidul Islam

6. Dr. Bandana Kalita

7. Ebadul Hussain

A meeting of IQAC has been held at IQAC room on 21-09-2020 under the Chairmanship of Dr. Sheikh Fakharuddin Ali Ahmed Principal i/c of the College to discuss the above agenda

**Resolution No.1**

The Minutes of the last IQAC meeting were read out by the coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.


**Resolution No.2**


The report submitted HoDs from different department are discussed in the meeting and resolved to solve the problem find out by HoDs.

**Resolution No.3**

The COVID-19 Lockdown is spanning more than six months imposed by the Govt of Assam through various SOPs. Mahatma Gandhi College, Chalantapara partially resumed its administrative functions as per Govt SOPs. The meeting has also decided to contribute some amount of money from all the teaching and non teaching of the college to Chief Minister Care Fund for helping the situation against COVID-19 pandemic.

At last the Chairperson delivered his valuable speech and bestowed vote of thanks to all of the members of IQAC.

  
Co-Ordinator  
IQAC  
Mahatma Gandhi College  
Chalantapara

  
Signature of the Chairperson  
Principal i/c  
Mahatma Gandhi College  
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**IQAC Meeting**  
**Mahatma Gandhi College, Chalantapara**  
**Dated: 30-10-2020**  
**Venue: IQAC Room Time: 2:00 P.M**

**Agenda:**

1. Approval of the Minutes of the previous meeting.
2. Discussion on the Teacher Progressive reports and Teaching Plan.
3. Discussions on Covid-19 protocols.
4. Others

**Signature of the members present:**

1. Dr. Sheikh Fakharuddin Ali Ahmed

2. Mr. Raham Ali

3. Triluchan Mandal

4. Mahbubor Rahman

5. Amin Tohidul Islam

6. Dr. Bandana Kalita

7. Ebadul Hussain

The meeting having thorough discussion on the above agenda has resolved the following resolutions unanimously.

**Resolution No.1**

The Minutes of the last IQAC meeting were read out by the coordinator and having found all the matters discussed recorded properly the meeting confirmed them unanimously.


**Resolution No.2**

The meeting has resolved that the faculty members be requested to submit their individual teaching plans for the Academic session 2020-21 as per the academic calendar of the college.

**Resolution No.3**

It is resolved that the arrangements should be made for maintaining the Covid-19 protocol on the campus.

At last the Chairperson delivered his valuable speech and bestowed vote of thanks to all of the members of IQAC.

  
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IQAC  
Mahatma Gandhi College  
Chalantapara

  
Signature of the Chairperson  
Principal i/c  
Mahatma Gandhi College  
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